



Welcome Pack for Paranormal Investigations at Bakewell Old House Museum

We look forward to hosting you and your guests at the museum. This Welcome Pack provides the essential information required to ensure that your investigation runs smoothly.

Checklist of things to do before your arrival:

1. Call us to familiarise yourself with the facilities and service we are providing
2. Make a provision booking via <https://forms.office.com/r/HZ3x3TA4LF>
3. Email us your:
 - Completed Risk Assessment (template included here)
 - Number of staff and participants
 - Up-to-date Public Liability Insurance
 - Name and address for invoicing
4. Before your visit, you will be contacted by the museum's Duty Manager for the evening. To help with safety, car parking is available on site for cars from 5:00pm. There is also parking available nearby on Church Lane behind the church. Please let us know if there is anything further we can do to help with your visit.

E: markc@bakewellhistory.com T: 01629 813642

Pricing

The venue is bookable at an hourly rate – please see the worked examples, below.

- Hourly rate between 17:00 and 00:00: £70 (Min 4h)
- Hourly rate between 00:00 and 02:00: £120ph

Please note that the venue hire period above includes setting up and clearing away time; see our Terms and Conditions for more info. A 20% deposit at the time of booking is required to secure the booking date.

For example:

A 6 hour booking from 8pm to 2am would be 4h @ £70 plus 2h @£120 = £520

A 5½ hour booking from 6:30pm to midnight would be 6h @ £70 = £420

Fun facts

- The original building dates to the early 1530s (Tudor period) and added to over time
- The house is one of the oldest domestic buildings in the Peak District
- You can see the wattle and daub filling in the walls
- The larger windows were added to during the Jacobean period (1603-1625)
- There are ritual burn marks on the doorframe in the Parlour – used to protect the building from fire / lightning
- Also on the Parlour doorframe is the VV mark – Virgin of Virgins (Blessed Virgin Mary), for protection
- The building was used by the Tithe Collector, who collected Tithes and rent for the local landowner
- In the 1770s, Sir Richard Arkwright built a Mill in Bakewell – the earliest River-side Mill of its type; he split up the building into cottages for his Mill workers
- The cottages were in use right through the Victorian period and then mid 20thC

Finding your way around

The whole of the inside of the museum is available for vigils, please note the office is out of bounds (marked 'Private' on the plan of the site, below). The ground floor is wheelchair accessible. Access to the toilet is across the courtyard. Due to the very close proximity of neighbours, we ask that all activity occurs indoors.

The communal base for your event is the Houseplace, which is wheelchair accessible. Refreshments may be consumed here – thank you for keeping it tidy.

The accessible toilet is located in the courtyard.




Risk Assessment

Activity: Paranormal Investigations

Paranormal group name: Add name here

Date prepared: Add date here

Paranormal Group Name: Add name here

The risk	Who might be harmed?	Existing controls 	Actual Risk Rating		
			Likelihood	X Impact	=Risk
Shared vehicular/pedestrian access	Visitors / Staff	Vehicular access is narrow and tight. Cars must approach at low speed. Paranormal investigators and Museum staff are requested to use extreme care when entering/exiting.	1	5	5
Tripping on uneven floor surfaces	Visitors / Staff	Paranormal investigators encourage people to bring torches, take care on uneven surfaces, and wear suitable footwear. Health and safety briefing to Paranormal group advises use of torches and to take care of uneven surfaces.	1	4	4